

9 October 2020

Dear Parents

### Microsoft Teams Learning Platform

Microsoft Teams allows us to connect home and school through audio, video and written communication. Teachers will be able to use this to share teaching and learning information in a similar way as they would be able to in a real life class situation. Children will also be able to access, complete and submit their work for the class teacher to give feedback.

This will mean that during any period of class or whole school closure the children will be able to continue their learning with the minimal disruption or interruption.

As we would like to supplement our continuous learning provision with an offer of live lessons, in preparation - we would be grateful if you could;

1. Download the Microsoft Teams App to a device (mobile or desktop operating systems)
2. Login using your child's unique details (please email us if unsure)
3. Reply to the post you will see and let us know you have connected.

Your child's unique username and password is:

Username: [firstname.surname@eagle.lincs.sch.uk](mailto:firstname.surname@eagle.lincs.sch.uk)

Password: Date of birth in this format DDMMYY followed by lowercase initials

e.g. David Attenborough Dob: 19 May 2014

Username: [david.attenborough@eagle.lincs.sch.uk](mailto:david.attenborough@eagle.lincs.sch.uk)

Password: 190514da

For clarity, this platform will only be used in the event of any school or class 'bubble' closure. It will not be monitored and is not an alternative form of communication at this time. Please continue to call, email or dojo.

Kind regards

*Hayley Adams*

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