

## IT System Collection & Storage of Personal Data at Eagle CP School

Please complete and return this form to the school office by Friday 25<sup>th</sup> May 2018

Child's Name: _____
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	Please circle your answer	
May we hold your mobile telephone number and email address on our txtround© text messaging system in order to facilitate school to home communication?	Yes	No
May we hold your email address on our administration system in order to facilitate school to home communication (information, reminders, newsletters etc)?	Yes	No
May we transfer the details provided on your child's school admission form onto our School Management Information System in order to facilitate our legal obligation for school admission?	Yes	No
May we use your child's photograph on the school website to demonstrate the educational opportunities we provide at school and for publicity purposes?	Yes	No
May we use your child's photograph on adverts, leaflets and posters for publicity purposes?	Yes	No
May we use your child's photograph on displays within school to illustrate the activities the children have taken part in?	Yes	No
May we use your child's photograph in our school newsletter which is communicated via email to school stakeholders and held on the school website?	Yes	No
May we use your child's photograph in external newsletters (Eagle Eye) to illustrate the activities the children have taken part in, achievements and for publicity purposes?	Yes	No
May we record your child's image on video to demonstrate aspects of the curriculum and evidence our learning?	Yes	No
Are you happy for your child to appear in local media?	Yes	No
Conditions of use: 1. This form is valid for the period of time your child attends this school plus and additional 2 years unless you contact the school to withdraw your consent. Consent will automatically expire after this time. 2. We will not use the personal details or full names of any child or adult in a photographic image or video in any publication.		

I have read and understood the conditions and questions above.

I understand that I can withdraw my consent at any time by contacting the School Business Manager.

Parent/Carer Name (block capitals): \_\_\_\_\_

Parent/Carer Signature (block capitals): \_\_\_\_\_ Date: \_\_\_\_\_